M E M O R A N D U M

TO: All State Agencies

FROM: Duane A. Goossen, Secretary of Administration
Carol Foreman, Deputy Secretary of Administration
Joe Hennes, Executive Branch Chief Information Technology Officer

DATE: July 29, 2009

RE: Message from Sunflower Project Sponsors

As of July 1, 2009, the Sunflower Project and its many agency partners reached an important milestone: we are one year from go-live of the Statewide Management, Accounting and Reporting Tool, SMART.   The Project is currently in a critical part of implementation, known as the Build Phase. To prepare for this phase, the Project team created a Requirements Traceability Matrix to document central and agency specific requirements. During the Build Phase the Project team is building approved modifications, configuring the software, and creating test scripts and test conditions to verify that all of the requirements identified by the State of Kansas are met as expected when SMART goes live next year.

In order for the Sunflower Project team to stay on budget and schedule we have reached a point where we need to curtail adding any additional requirements to the project scope. We feel confident that the Project Team has identified and documented a comprehensive set of requirements from agencies and/or central agencies so that all of us can be successful next year.

We also want to take this opportunity to thank each of you for your continued support and cooperation. We look forward to a successful go-live one short year away on July 1, 2010!

Please email the Sunflower Project at Sunflowerfms@da.ks.gov anytime you have questions or concerns related to the implementation of SMART.